

F O R W A R D P L A N

FOR THE PERIOD : 1 APRIL 2009 TO 31 JULY 2009

What is the Forward Plan?

The Forward Plan is a list of the key decisions the Authority intends to take during a four month period. The Plan is updated monthly and is available to the public 14 days before the beginning of each month.

What is a Key Decision?

Key decisions are defined as any executive decision which is likely

- to result in expenditure or savings which are significant in the context of the budget for the service or function in question; or
- to be significant in terms of its effects on the communities living or working in two or more wards in the area.

What does the Forward Plan tell me?

The Plan gives information about:

- what key decisions are coming forward in the next four months;
- when those key decisions are likely to be made;
- who will make those decisions;
- what consultation will be given;
- who you can make representations to, and how;
- what documents will be considered; and
- who you can contact for further information.

Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Council, the Executive Board (and its Sub-Committees/Sub-Boards) or individual officers acting under delegated powers.

Most Key Decisions are taken at public meetings of either the Council or the Executive Board. Council meets at 6.30 pm at the Town Hall, Runcorn and the Executive Board meets at 2.00 pm in the Municipal Building, Widnes.

How to make representations and by when

Names of contact officers are included in the Plan and can be reached via (0151) 907 8300. If you are unsure, please ring Committee Services via the same number and staff there will be able to assist you.

Key Decision	Decision-maker <i>[For details, see notes on final page]</i>	Date decision to be taken	Those to be consulted & how	Relevant reports <i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i>	Lead Officer (to whom representations should be made)
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Recommendation to Council that Core Strategy (Preferred Option Stage) Document is approved for public consultation.	Executive Board	Not before 1st April, 2009	Part of on-going consultation, previous Issues and Options consultation stage with general public and key internal and external stakeholders. A wide variety of consultation and community involvement methods will be used.	PPS12: Local Development Frameworks; Regional Spatial Strategy for the North West; Halton Core Strategy Issues and Options Papers (and accompanying documentation); Halton Local Development Scheme 2006/07; Halton Unitary Development Plan - all from Nathan Renison, Rutland House	Phil Watts
To decide the Borough's	Executive Board	Not before 1st	Traders will be	Runcorn Old	Mick Noone

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future policy on parking management in the town centre		April, 2009	consulted via the Traders Forum. Representations should be in writing by 31 October 2008.	Town Pakring and Access study; Widnes and Halton Lea Parking study (to be completed Sept 2008) - Both available from Jonathan Farmer at Rutland House, Runcorn	
Approval of publication of Draft Design of New Residential Development Supplementary Planning Document for public consultation	Executive Board Sub Committee	Not before 1st April, 2009	Previous 'Partnership Consultation' with selected Council officers. Public consultation will take place during March and April 2009. Documents will be on display at various locations around the Borough	Saved Policies of the Halton UDP (from Neil Macfarlane); Draft Design of New Residential Development SPD; Draft Design of New Residential Development SPD Partnership	Phil Watts

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			and on the Council's web site for a six week period.	Consultation Stage; Sustainability Appraisal Pre Production Scoping Report - from Glen Henry at Rutland House	
Environmental Protection Act 1990 Part IIA - Contaminated Land - to consider the first four year review of the strategy for inspection of contaminated land published in 2001.	Strategic Director - Environment	Not before 1st April, 2009	Management Team, Safer Halton PPB, Urban Renewal PPB, Contaminated Land Working Panel. Via reports.	Report on findings so far, DETR Circular 02/2000 Contaminated Land, Contaminated Land: Strategy for Inspection (July 2001), Part IIA Environmental Protection Act 1990.	Dick Tregear
Adoption of Draft Town	Executive Board	Not before 1st	Public consultation	Halton UDP;	Phil Watts

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Centre Strategy Supplementary Planning Documents for Halton Lea and Runcorn Old Town		April, 2009	has taken place between 1 February and 15 March 2007. Documents were on display at various locations around the Borough and on the Council's website for a six week period. Selected Council Officers and stakeholders in each town centre have also been consulted.	Runcorn Old Town and Halton Lea Draft Town Centre Strategies (Feb 2007); Runcorn Old Town and Halton Lea Town Centre Strategies Partnership Consultation Stage (Nov 2005); Sustainability Appraisal Pre Production Scoping Reports (June 2005) - all from Neil Macfarlane at Rutland House, Halton Lea	
Agreement on Phase 3 of the Children's Centre	Executive Board	Not before 1st April, 2009	The Alliance Board, children and	Sure Start Children's	Gerald Meehan

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Development			families, and other strategic partnerships will be consulted verbally and in writing.	Centres: Phase 3 Planning and Delivery; and Childcare Act 2006 - both available from Geraldine Derby at Grosvenor House	
Decision on approaches to tackling underlying causes of poor health of children in the Borough	Executive Board	Not before 1st April, 2009	Consultation has taken place with children and young people's partnership, headteachers and the Primary Care Trust through presentations, meetings, workshops and discussions.	Child Health Profiles and Child Health in Halton - available on http://www.nwph.net/cayp/hi/profile.aspx	Gerald Meehan

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Decision to approve the use of a Compulsory Purchase Order for land assembly for land at Eddarbridge/West Bank Dock Estate	Council	Not before 1st April, 2009	The pre-CPO consultation is currently taking place with the owners and occupiers of Eddarbridge/West Bank Dock Estate. 3MG's private sector partner "The Stobart Group" are leading on these discussions and have appointed agents G L Hearn to open negotiations. Every effort will be made to secure all the land and property required for 3MG without resorting to a CPO. However, in the event a CPO is necessary, a report will be taken to	3MG Masterplan - available from Sally McDonald, Municipal Building	Sally McDonald

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			Executive Board to seek a formal resolution. All the statutory consultation requirements will be complied with.		
Whether to support proposals to invest in a children in care placement strategy that will result in the development of a greater range of placements for children in care	Executive Board	Not before 1st April, 2009	Children in care, foster carers, the PCT, schools, PPB, chief officers' management team, and the Budget Planning Sub Committee will all be consulted. There will be formal presentation of the options and business case. Representations should be made to Christine Taylor by	JAR Action Plan - available from Tony Crane. Children in Care Strategy - available from Christine Taylor.	Chris Taylor

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			the end of September.		
Decision on BSF Funding and Procurement	Executive Board	2 April 2009	BSF Strategic Board, BSF Finance and Procurement Workstream, Partnership for Schools, and secondary and secondary special governing bodies will all be consulted via meetings and reports. Representations should be made to Gerald Meehan, Strategic Director – Children and Young People, in writing by 28 th February 2009.	Funding Guidance; Strategy for Change Part 2 Guidance; BSF Strategic Board - Minutes; Outline Business Case for Guidance (for approval to procure a LEP to deliver investment in the Secondary School Estate) - all available from Ann McIntyre, Business Support and Commissioning	Gerald Meehan

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Adoption of the Ditton Strategic Rail Freight Park Supplementary Planning Document	Executive Board	Not before 1st April, 2009	Public consultation took place during November and December 2005. Documents were on display at various locations around the Borough and on the Council's website for a six week period. Representations should be made in writing by mail, fax or telephone.	Saved Policies of the Halton UDP - available from Neil Macfarlane at Rutland House; Draft Ditton Strategic Rail Freight Park SPD (September 2005) and the Ditton Strategic Rail Freight Park SPD draft Sustainability Appraisal - both available from Andrew Pannell at Rutland House, Halton Lea	Phil Watts
Approve the Arts Strategy for Halton	Executive Board	Not before 1st April, 2009	The Employment, Learning and Skills Policy and	Draft Strategy - available from Howard Cockcroft	Howard Cockcroft

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			Performance Board and the Cultural Partnership will both be consulted via meetings.	at Runcorn Town Hall	
BSF Secondary Re-organisation	Executive Board	2 April 2009	Secondary and secondary special schools, Trade Unions, BSF Strategic Board and BSF Programme Board will be consulted via meetings and reports. Any representations should be made to Gerald Meehan, Strategic Director – Children and Young People, in writing by 31 st March 2009.	Halton Stategy for Change Part 2 - available from Daniel Hennessy, BSF Programme Director, at Grosvenor House	Gerald Meehan

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Review of Safeguarding Services in Halton	Executive Board	2 April 2009	A presentation of the review will be made to the Halton Safeguarding Children Board (HSCB) and the Halton Children Trust (CT), and to front line staff in Halton in workshop form.	Safeguarding in Halton post Baby P - available from Paul Boyce at Grosvenor House, Runcorn	Gerald Meehan
Approval of publication of Draft Provision of open Space Supplementary Planning Document for public consultation	Executive Board Sub Committee	Not before 1st April, 2009	Previous "Partnership Consultation" with selected Council officers. Two previous stages of public consultation: July/September 2006; and February/March 2007.	Saved policies of the Halton UDP - available from Neil Macfarlane; Drafts of Provision of Open Space SPDs; Draft Provision of Open Space SPD Partnership Consultation	Phil Watts

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			Public consultation will take place during March/April 2009. Documents will be on display at various locations around the Borough and on the Council's web site for a six week period.	Stage; Sustainability Appraisal Pre Production Scoping Report - available from Rachel Apter at Rutland House, Halton Lea	
Approval of publication of Draft Runcorn Town Centre Supplementary Planning Document for public consultation	Executive Board Sub Committee	Not before 1st April, 2009	Previous "Partnership Consultation" with selected Council officers, Members and external stakeholders has taken place. Previous public consultation (smaller area	Saved policies of the Halton UDP - available from Neil Macfarlane; Drafts of Runcorn Town Centre SPDs; Draft Runcorn Town Centre SPD Partnership Consultation	Phil Watts

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			<p>coverage) also took place in February 2007.</p> <p>Further public consultation will take place during March/April 2009. Documents will be on display at various locations around the Borough and on the Council's web site for a six week period.</p>	<p>Stage; Sustainability Appraisal Pre Production Scoping Report - available from Rachel Winstanley at Rutland House, Halton Lea</p>	
Approval of publication of Draft Southern Widnes Regeneration Action Area Supplementary Planning Document for public consultation	Executive Board Sub Committee	Not before 1st April, 2009	Previous "Partnership Consultation" with selected Council officers, Members and external stakeholders has	Saved Policies of the Halton UDP - available from Neil Macfarlane; Draft of Southern Widnes Regeneration	Phil Watts

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			taken place. Public consultation will take place during March/April 2009. Documents will be on display at various locations around the Borough and on the Council's web site for a six week period.	Action Area SPD; Draft Southern Widnes Regeneration Action Area SPD Partnership Consultation Stage; Sustainability Appraisal Pre Production Scoping Report (combined with Mersey Gateway Regeneration Strategy) - available from Rachel Winstanley at Rutland House, Halton Lea	
To incorporate the Transport Implementation	Council	22 April 2009	No formal consultation will	Letter from DfT, dated 27/11/07;	Phil Cornthwaite

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Programme 2009/10 into the Council's 2009/10 Capital Programme; to carry forward Borrowing Power approvals to facilitate a re-profiling of works associated with the Primary Route Network (PRN) Bridge Streng			take place. However, anyone who wishes to make representations should do so in writing by 16 th March 2009.	and Correspondence on PRN funding - available from Phil Cornthwaite and Mike Bennett respectively, both in the Highways Transportation and Logistics Department at Rutland House, Runcorn	
Endorsement of the Borough's Homelessness Strategy 2009-2013	Executive Board	Not before 1st April, 2009	Council staff, Registered Social Landlords, Halton residents, partner agencies attending the Borough's Homelessness Forum, and relevant Council Policy and	Halton Homelessness Strategy 2009-2011 - available from Terry Upton at Catalyst House	Terry Upton

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			Performance Boards will be consulted via e-mail, Council meetings and the Council's web site.		
Approval of Children and Young People's Plan	Executive Board	Not before 1st May, 2009	Comprehensive consultation with Children's Trust Board, children and young people, parents/carers and staff including public consultation events in May 2009. Any person who wishes to make representations to the Executive (or decision taker) about the matter	CYPP Guidance, available from Tony Crane, Organisational Development CYPD, 1st Floor Eccleston Building, Grosvenor House.	Tony Crane

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			should contact Gerald Meehan Strategic Director Children and Young People in writing by 28 th February 2009.		
Procurement of a Joint Local Education Partnership with Warrington Council	Executive Board	9 April 2009	Groups to be consulted are BSF Strategic Board, BSF Programme Board, BSF Finance and Procurement Workstream, Partnership for Schools and Warrington Borough Council. Any persons wishing to make representations to	Funding Guidance. Available from Ann McIntyre, OD-Business Support and Commissioning, 1st Floor Eccleston, Grosvenor House Strategy for Change Part 2 Guidance. Available from Ann McIntyre,	Ann McIntyre

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			the Executive (or decision taker) about the matter should contact Gerald Meehan, Strategic Director, Children and Young People in writing by 27 th March 2009.	<p>OD-Business Support and Commissioning, 1st Floor Eccleston Building, Gosvenor House</p> <p>BSF Strategic Board Minutes, available from Ann McIntyre, OD-Business Support and Commissioning, 1st Floor Eccleston, Grosvenor</p> <p>Outline Business Case Guidance (for approval to procure a LEP to deliver investment in the Secondary School Estate),</p>	

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				available from Ann McIntyre, OD-Business Support and Commissioning, 1st Floor Eccleston Building, Grosvenor House	
Approval of BSF Outline Business Case	Executive Board	9 April 2009	Groups to be consulted are BSF Strategic Board, BSF Programme Board, BSF Finance and Procurement Workstream, LSC, Partnerships for Schools and Secondary Schools and Secondary Special Schools.	Funding Guidance, available from Ann McIntyre, OD-Business Support and Commissioning, 1st Floor Eccleston Building, Grosvenor House Strategy for Change Part 2	Ann McIntyre

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			<p>Any persons wishing to make representations to the Executive (or decision taker) about the matter should contact Gerald Meehan, Strategic Director, Children and Young People in writing by 27th March 2009.</p>	<p>Guidance, , available from Ann McIntyre, OD-Business Support and Commissioning, 1st Floor Eccleston Building, Grosvenor House</p> <p>BSF Strategic Board Minutes, , available from Ann McIntyre, OD-Business Support and Commissioning, 1st Floor Eccleston Building, Grosvenor House</p> <p>BSF Programme Board Minutes, , available from</p>	
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				<p>Ann McIntyre, OD-Business Support and Commissioning, 1st Floor Eccleston Building, Grosvenor House</p> <p>Outline Business Case (for approval to procure a LEP to deliver investment in the Secondary School Estate), , available from Ann McIntyre, OD-Business Support and Commissioning, 1st Floor Eccleston Building, Grosvenor House</p>	

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Delivery of Post 16 education in Halton	Executive Board	Not before 1st April, 2009	<p>A range of consultation meetings with key partners including Schools and Riverside College, Young People, Businesses, Communities, 14-19 Dioceses, Primary Care Trust and community health care providers by verbal and written reports, internet questionnaires, face to face meetings.</p> <p>Any persons wishing to make representations to the Executive (or decision taker)</p>	<p>14-19 Education and Skills Bill, available from Judith Kirk, CYPD, Grosvenor House, Runcorn</p> <p>Halton 14-19 Education Plan 2008-2013, available from Judith Kirk, CYPD, Grosvenor House, Runcorn</p>	Judith Kirk
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			about the matter should contact Gerald Meehan, Strategic Director, Children and Young People in writing.		
Approval of the Strategy for Intervention and Support	Executive Board	Not before 1st May, 2009	Range of meetings with Key Stakeholders including Schools, Children's Centres, Early Years settings and Unions by verbal and written reports and e-bulletin. Any persons wishing to make representations to the Executive (or decision taker) about the matter	Statutory Guidance on Schools Causing Concern, available from Judith Kirk, Grosvenor House. Strategy for Support and Intervention, available from Judith Kirk, Grosvenor House.	Judith Kirk

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			should contact Gerald Meehan, Strategic Director, Children and Young People in writing.		
Decision type and location of Primary Special Educational Needs Resource Bases	Executive Board	Not before 1st April, 2009	<p>Consultation with schools, parents, children and young people in the Borough, PCT and Health service providers, Diocesan Authorities, Neighbouring local authorities, voluntary groups and Unions by meetings and letter.</p> <p>The proposals will</p>	<p>The establishment of the Halton Special Educational Needs Service, available from Jennifer John, DM-Inclusive Learning, 1st Floor Eccleston Building, Grosvenor House</p> <p>Developing Mainstream</p>	Judith Kirk

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			<p>be set out in detail and details of contact officer and date by which responses need to be received. Responses to Jennifer John, Divisional Manager – Inclusive Learning by 14 May 2009.</p>	<p>Resourced Provision in Halton, available from Jennifer John, DM-Inclusive Learning, 1st Floor Eccleston Building, Grosvenor House</p> <p>Review of ASD Provision in Halton, available from Paul Boyce, OD-Specialist Services, 1st Floor Eccleston Building, Grosvenor House</p>	

Accelerated Capital Programme for Children	Executive Board	Not before 1st April, 2009	Consultation will take place with	Grant Allocation confirmation email	Ann McIntyre
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and Young People Directorate			Schools and Diocese. Any person who wishes to make representations to the Executive about the matter should contact Gerald Meehan, Strategic Director – Children and Young People in writing by 31 st March 2009.	from DCSF for Accelerated Capital, available from Lorraine Cox, DM, Finance and Resources, 3rd Floor Chester Building, Grosvenor House, Halton Lea, Runcorn	

NOTE

The following Members comprise the Executive Board:

Leader – Councillor McDermott

Deputy Leader and Planning, Transportation, Regeneration and Renewal Portfolio Holder – Councillor Polhill

Children and Young People Portfolio Holder – Councillor McInerney

Health and Social Care Portfolio Holder – Councillor Gerrard

Environment, Leisure and Sport Portfolio Holder – Councillor Harris

Community Portfolio Holder – Councillor Wright

European Affairs Portfolio Holder – Councillor D Cargill

Corporate Services Portfolio Holder – Councillor Wharton

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Quality and Performance Portfolio Holder – Councillor Swain
 Neighbourhood Management and Development Portfolio Holder – Councillor Nelson